SSS3 Tutoring Session Enrollment Agreement Contract **Student( Parent)/Tutor Agreement**

The parties to this Agreement are the student ( ), his or her parent(s) or legal guardian, the tutor ( ), and Sweet Serenity Success, INC. ( ).The intent of the Agreement is to establish the terms, as set forth below, of the Student/Tutor relationship.

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Student/Parent), promise that to adhere to the tutoring guidelines SSS3 ASEP program, I will:

1. Report on time for each agreed upon session with the Tutor;
2. Prepare adequately for each session;
3. Tell the Tutor at the prior session or otherwise ahead of time what topics it would be helpful to work on at the next session;
4. Work diligently toward agreed upon goals.

In the event that Student is unable to attend an upcoming session, Student/Parent promises to contact Tutor using the number(s) provided as soon as possible, but not later than three hours before the scheduled tutoring session. Parent agrees to promptly contact our office 347.926.1553

Should Parent fail to contact our office as provided above, and Tutor appears for an agreed upon tutoring session which Student does not attend, Parent agrees that:

1. After a first such missed tutoring session, Parent will be responsible for calling our office the night before each subsequent tutoring session to confirm Student's intention to attend the next day;
2. After a second missed tutoring session, no show fee will be assessed of $35 to account, and which may include the possibility of discontinuing the tutoring services.

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Tutor), promise that in return for Student's complying with the above provisions, I will:

1. Timely attend each agreed upon tutoring session;
2. Prepare adequately to assist Student with the topics on which Student has requested to work.
3. Provide feedback to the Overall Tutoring Coordinator (sss3inc@gmail.com) to be shared with SSS3 Staff and continually improve the program.

In the event that Tutor is unable to attend a tutoring session, Tutor promises to:

1. Notify Student directly if Tutor is aware by at least the prior evening of Tutor's inability to attend the session;
2. Notify our office immediately if Tutor is unable to contact student or learns of the inability to attend on the day of the tutoring session.

Parent Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_

Tutor Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SSS3 Approving Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_